

GDPR: A SUMMARY

The General Data Protection Regulation (GDPR) is a set of laws passed in the European Union. It's an important piece of legislation and it's equally important we all understand the impact it has on how we work.

This summary outlines some of the key points, but if you'd like to know more, please visit <https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/>

AT A GLANCE:

- **Implemented 25 May 2018**
Until then, existing laws must be complied with, such as the Data Protection Act 1998.
- **GDPR takes a broader 'risk based' approach**
This allows companies some more flexibility to use their own judgement, but increases their risk, including in important areas like **accountability, privacy by design** (privacy impact assessments), **and protection by default**.
- **Increases documentation and information obligations for data controllers – this includes both Renault UK Ltd and our dealers**
- **Gives new rights to data subjects**
Such as the right to be forgotten, data portability, and more.
- **Not impacted by Brexit**
- **Can impose fines of up to €20 million**
Or up to 4% of a company's total worldwide annual turnover, whichever is higher.
- **Regulated in the UK by the Information Commissioner's Office (ICO)**

SOME KEY DEFINITIONS:

PERSONAL DATA

- Data which relates to a living individual who can be identified
- Expressions of opinion about the individual
- Statements including indications of intentions in respect of the individual
- Examples of personal data include: name, e-mail address, telephone, mobile, licence plate number, VIN number, customer reference number, comments, individual file numbers, HR records, communicator calls/messages, e-mails, voicemail messages, text messages and Renault directory

SENSITIVE PERSONAL DATA

- Racial/ethnic origin, political opinions, religious beliefs, trade union membership, health and sexual orientation

DATA SUBJECT

- Any natural person whose personal data is processed

DATA CONTROLLER

- Any person, legal entity or public authority which determines the purposes, means and content of the processing of personal data
- PLEASE NOTE: BOTH RENAULT UK LTD AND OUR DEALERS ARE DATA CONTROLLERS

DATA PROCESSOR

- Any person, legal entity or authority that processes data on behalf of a data controller

DATA PROCESSING

- Any operation/s performed on personal data, regardless of the means applied and the procedure
- Examples of data processing include: collection, recording, storage, archiving, revision, alteration, use, disclosure, combination, blocking, deletion, destruction and transfer of the data

SOME KEY RIGHTS FOR DATA SUBJECTS:

RIGHT TO DATA PORTABILITY

- Data subjects will be entitled to receive a copy of their personal data from the data controller, in order to pass it on to another data controller
- A good example of this is changing mobile operator
- It must be provided in a structured, commonly used, machine-readable format
- This does not affect their right to have their personal data erased by the previous/original data controller

RIGHT TO BE FORGOTTEN

- Individuals can ask for their data to be 'erased' when there is a problem with the underlying legality of the data processing, or if they withdraw consent
- The data controller has to notify all recipients of these requests, including their suppliers (data processors)

ACCESS REQUESTS

- At their request, any documents containing a data subject's personal data must be disclosed to them
- These may include, but are not limited to, customer case notes, internal and external e-mails, internal business Skype messages, SMS messages, call recordings (including archived recordings), customer vehicle technical information...and more